

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
**MEETING MINUTES**  
**WEDNESDAY, FEBRUARY 22, 2017**  
**7:00 PM**  
HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:04pm. Members present were Maryellen Donnelly, Mark Becker, Ann Gruenberg, Stacie Ropka, Lisa Siegmund and John Burnham. Also present were Superintendent of Schools Dr. Frank Olah, Principal Sam Roberson and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** – None
2. **Written Communications to Board** – Dr. Frank Olah shared with the board CABA's Notes on Proposed Governor's 2017-18 Budget dated 2-8-17, CABA's Notes on Proposed Governor's 2017-18 Budget dated 2-10-17 and Position Paper on Proposal to Allow Certain School Districts to Not Have a Superintendent.
3. **Approval of 12/21/16 Minutes and 1/25/17 Minutes** – Ann Gruenberg moved to approve the December 21, 2016 and January 25, 2017 minutes. Mark Becker seconded and the motion passed with the following vote:  
**Yes: Ann Gruenberg, Stacie Ropka, John Burnham, Maryellen Donnelly and Mark Becker**  
**Abstain: Lisa Siegmund**
4. **Superintendent Reports/Recommendations** – Dr. Frank Olah reviewed the Superintendent's Report with the Board of Education. He fielded questions on the recommendation he made for school cleaning.
5. **Principal Reports** - Principal Sam Roberson reviewed the Principal's Report with the board and fielded questions that the Board of Education had on enrollment.
6. **Business Coordinator's Report** – Sally Lehoux fielded questions that the Board of Education on materials she provided about the school's finances.
7. **Budget Presentation** – Dr. Frank Olah reviewed with the board the proposed budget. He also presented the board with recommendations he had for items to be added to the budget.
8. **Discussion and Possible Action on: Payment for Hourly 12 Month Employees When School is Closed for Emergencies**  
Dr. Frank Olah addressed the board on a recent situation in which he closed the school due to lack of power and an hourly 12-month employee could not come to work and the wanted direction as to whether or not the employee should receive payment for the day the school was closed by the superintendent. The board agreed that the employee should be paid for the day that the school was closed.
9. **Discussion and Possible Action on: Job Descriptions** – John Burnham moved to approved the Head Custodian Job Description. Lisa Siegmund seconded and the motion passed unanimously.
10. **Discussion and Possible Action on Healthy Food Certification** – John Burnham moved to approve the 2017/2018 Healthy Food Certification as presented. Ann Gruenberg seconded and the motion passed unanimously.
11. **Ann Gruenberg moved to move the Executive Session for Possible Discussion of an ongoing negotiation with HEA from item 22 to item 11.** Maryellen Donnelly seconded the motion and it passed unanimously.

Maryellen Donnelly moved to enter executive session at 8:37pm for the purpose of negotiations about pending claims or pending litigation involving the agency or a member and invited Superintendent Dr. Frank Olah and Principal Sam Roberson. Mark Becker seconded and it passed unanimously.

**Re-entered public session at 9:12pm.**

12. **Discussion and Possible Action on Board's Participation in the CABA's Day on the Hill Event** – Dr. Frank Olah reminded the board of the upcoming CABA event and encouraged all board members to attend.
13. **Five Year Plan** ([See Separate Attachment](#)) - John Burnham reviewed with the board the work the Finance and Operations Committee had done on the 5-year plan.
14. **Report on Scotland Elementary School's Lunch Program** – Rose Bisson and Maryellen Donnelly reported back to the board their visit to the Scotland Elementary School during lunchtime, the observations they had made and some of the feedback that they had received from students and administration about the program.
15. **Report from Four Board Meeting** – Maryellen Donnelly reported to the board on the last Four Board Meeting and informed them that the next meeting will possibly March 29, 2017.

16. **Report from Addition / Withdrawal Committee** – John Burnham reviewed with the board the last meeting the Addition and Withdrawal Committee had and informed them that the committee has been meeting every other Monday.
17. **Report from Dissolution Committee** – Rose Bisson reported to the board on the last meeting the Dissolution Committee had and informed them that the next meeting would be February 23,2017.
18. **Committee and Representative Reports/Recommendations:**
  - a. **Board Committees**
    - Communications** – Mark Becker informed the board that this committee is going to meet and start working on the next newsletter.
    - Finance & Operations** – Covered under line item 13.
    - Policies** - Ann Gruenberg presented policy 5145.4 Americans With Disabilities Act Section 504 and policy 6142.101 Student Nutrition and Physical Activity (School Wellness Policy) to the board for approval at the next Board of Education Meeting.
  - b. **Ad Hoc Committees** - Nothing at this time.
  - c. **Liaison Reports**
    - CABE** – Ann Gruenberg reported to the board on upcoming events that CABE is having.
    - EASTCONN** – Maryellen Donnelly informed the board that EASTCONN had not yet met this month.
19. **Additions to The Agenda** - None
20. **Audience for Citizens** - None
21. **Next Agenda Planning**
  - a. **Budget**
  - b. **Policies**
  - c. **Lunch Program**
22. **Executive Session for Possible Discussion of an ongoing negotiation with HEA** – See line item 11.
23. **Adjournment** - Mark Becker moved to adjourn at 9:56pm. Lisa Siegmund seconded and the motion passed unanimously.

Respectfully Submitted by:  
Rachel Linkkila  
2-23-14

**Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.**