

**HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
MEETING MINUTES  
WEDNESDAY, JUNE 22, 2016  
7:00 PM**

**HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

**Board Chair Rose Bisson called the meeting to order at 7:04pm. Members present were Maryellen Donnelly, Mark Becker, Ann Gruenberg, Stacie Ropka, Lisa Siegmund and Wesley Wilcox at 7:15pm. Also present were Superintendent of Schools Dr. Corinne Berglund, Principal Andrea Lavery and Business Coordinator Sally Lehoux.**

1. **Audience for Staff and Citizens** – Dayna McDermott thanked Linda Sanchini, Deb Leavens, and Ann Folan for their contributions of students’ work to the Gazette. She also asked about the configuration of grades for the next school year. Principal Andrea Lavery addressed the question. First Selectman Alan Cahill thanked Superintendent Corinne Berglund for her service to the Hampton Elementary School.
2. **Written Communications to Board** – None
3. **Approval of Minutes: 5-26-16** – *(a copy of 5-26-16 minutes was distributed.)* **Maryellen Donnelly moved to approve the minutes of May 26, 2016. Lisa Siegmund seconded and it passed unanimously.**
4. **Superintendent Report/Recommendations**
  - a. **Current Financials** – *(a copy of current financials were distributed.)* Dr. Berglund said the financials were in good shape and that transfers would be made in July.
  - b. **Other** – Dr. Berglund informed the board that the tiling in the Superintendent’s / Business Coordinator’s office was complete and the Main office tiling is almost completed.
5. **Principal Report** – *(a copy of the Principal’s monthly report was distributed.)* Principal Lavery reviewed the report and discussed the configuration of grades for next year.
6. **Approve Rates for Special Circumstance Custodial Payments** – **Ann Gruenberg moved to approve the rates presented for special circumstance custodial payments. Mark Becker seconded and it passed unanimously.**
7. **Standing AD HOC Committees or Liaison Reports/ Recommendations:**
  - a. **Policy Clerk Hire** – Dr. Berglund informed the board that Rachel Linkkila had taken on the position of policy clerk. **Ann Gruenberg moved to hire the policy clerk for no more than 5 hours a month at the recording clerk’s rate. Maryellen Donnelly seconded and it passed unanimously.**
  - b. **Policies for Approval or Rescind and Replace: 4118.234/5141.231 Psychotropic Drug Use** – **Ann Gruenberg moved to adopt the policy 4118.234/5141.231 Psychotropic Drug Use as presented. Lisa Sigmund seconded and it passed unanimously.**
  - c. **Program Committee** – Mark Becker reported that the Program Committee had received the completed surveys and was working on compiling the results.
  - d. **CABE** – Ann Gruenberg reported on upcoming CABE events.
  - e. **Green Energy**– Maryellen reported on the Green Energy Committee.
  - f. **Shared Services** – Rose Bisson reported on the committee and the possible sharing of a special education director.
8. **Additions to The Agenda** – **Mark Becker moved to add Physical Plan Update and Four Board Meeting to the agenda. Maryellen Donnelly seconded and it passed unanimously.**
  - a. **Physical Plan Update** – Maryellen Donnelly asked questions pertaining to the school’s phone systems and generator. The questions were fielded by the Superintendent, Principal and Business Coordinator.
  - b. **Four Board Meeting** – Mark Becker asked if there was anything the board needed to discuss before the next Four Board Meeting that is scheduled for June 30, 2016.
9. **Next Agenda Planning** – Presenting Policies, Budget Transfers
10. **Audience for Staff/Citizens** – Dr. Berglund thanked the board for their generous retirement gift.
11. **Adjournment** – **Mark Becker moved to adjourn at 8:47pm. Lisa Sigmund seconded and the motion passed unanimously.**

Respectfully Submitted by:  
Rachel Linkkila  
6-23-16

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent’s Office.