

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, DECEMBER 17, 2014
6:30 PM

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair John Burnham called the meeting to order at 6:32 p.m. Members present were Maryellen Donnelly, Joan Fox, Rose Bisson (electronically by Skyp), Ann Gruenberg, Peter Smat, Wesley Wilcox (at 6:34 pm) and Lisa Siegmund (at 7:01 pm). Also present were Superintendent of Schools Dr. Corinne Berglund, Principal Elise Guari, and Business Coordinator Sally Lehoux.

1. **Audience For Staff and Citizens** – Allan Cahill informed the board of the status of the tri-town study.
2. **Written Communications To Board** – None
3. **Approval of Minutes**
 - a. **Ann Gruenberg moved to approve the minutes of November 19, 2014. Maryellen Donnelly seconded the motion and it passed unanimously.**
 - b. **Joan Fox moved to approve the minutes of November 25, 2014. Rose Bisson seconded the motion and it passed unanimously.**
4. **Superintendent Reports/Recommendations**
 - a. **Financials** – The financials have been sent out. At the January board meeting the budget should be formally presented.
 - b. **Health Insurance Meeting 12/3/14** - A timeline was provided for the health insurance quotes.
 - c. **School Security Capital Non Recurring Funds Approved** – The funds were approved by the Finance Committee and the Board of Selectmen, and it should be sent to the next town meeting.
 - d. **Review and Discuss Five Year Plan** – At this time the phone system at the school seems to be the highest priority. The board had a small discussion about this.
 - e. **EASTCONN Region 2015-2016 Draft Calendar** – A draft of the regional calendar put out by EASTCONN was distributed to the board. They were also informed that some of the other school districts were not confirming the calendar until February.
 - f. **Other** – Superintendent Dr. Corinne Berglund wished the board happy holidays and shared how much she enjoyed the holiday luncheon and concert that was put on by the school.
5. **Principal Report**
 - a. **Upcoming Events** –
 - i. **December 16th Winter Concert**
 - ii. **December 23rd Early Release (Holiday Break)**
 - iii. **January 5th return from break**
 - iv. **January 19th Martin Luther King Jr. Holiday (No School)**
 - v. **January 20th Incident Command Training for the staff (professional development day)**
 - b. **Preschool Update** – The preschool program is currently full with 11 full day and 7 part day students enrolled. There is a waiting list of 3 students at this time.
 - c. **Professional Development** – On January 20th we are hosting a professional development activity for Incident Command Training. The school has invited the public and hopes to have some people join us for that day. Our entire staff will participate and be trained by an instructor from the CT Fire Academy. The instruction will be followed by an on-line assessment.
 - d. **Curriculum Update** – The school has been working with EASTCONN to begin formatting its Language Arts Curriculum. The process includes a meeting with teachers in late November about the format and how the document will be laid out for use.
 - e. **Other news** – The staff invited the Seniors of Hampton to join them for the dress rehearsal of the winter concert, and then with the help of Bob Grindle, held a Holiday Luncheon for the seniors in the media center. The second graders' visit to the seniors and the CARES multi-grade Program spurred this event. The school is pleased to share with an important part of the community all of the good work that they do for the students of Hampton. Maryellen Donnelly and Joan Fox both spoke highly of the holiday luncheon.

- f. **Enrollment** – As of December 1, 2014 there are 107 students enrolled in Hampton Elementary School.
6. **Approve 2015 Hampton Board of Education Meeting Calendar – Peter Smat moved to approve the 2015 Hampton Board of Education Meeting Calendar with the following dates:**
- January 28, 2015
 - February 11, 2015
 - February 25, 2015
 - March 9, 2015
 - March 25, 2015
 - April 22, 2015
 - May 27, 2015
 - June 24, 2015
 - July 22, 2015
 - August 26, 2015
 - September 23, 2015
 - October 28, 2015
 - November 18, 2015
 - December 16, 2015

All meetings are to be held in the Hampton Elementary School Library Media Center at 6:30 pm. Joan Fox seconded the motion and it passed unanimously. The board had a lengthy discussion about the calendar and the calendars of board sub committees.

7. **Approve RD11 Group Medical/Dental Affiliation – Ann Gruenberg moved to approve the RD11 Group Medical/Dental Affiliation. Maryellen Donnelly seconded the motion and it passed unanimously.**
8. **Approve Increase in 2015-2016 School Lunch Price from \$2.65 to \$2.70 according to State Formula – Ann Gruenberg moved to approve the increase in the 2015-2016 school lunch price from \$2.65 to \$2.70 according to the state formula. Lisa Siegmund seconded the motion and it passed unanimously.**
9. **Clarification of the End of Terms for Newly Appointed Board of Education Members Policies 9214 and 9221 – John Burnham clarified that although the board policy states that the terms of the board members is until the elections, the state regulations states that the terms extend two weeks after the elections. So the two new members, Wesley Wilcox and Peter Smat will hold their seats until two weeks after the elections.**
10. **Addition to the Agenda – None**
11. **Standing and AD HOC Committees or Liaison Reports/Recommendations – John Burnham reviewed which members were on which committee and added Peter Smat to the Finance and Operations Committee and added Lisa Siegmund to the Administrative Model Committee. The board had a lengthy discussion about committees and the meeting times. Rose Bisson reported that the Finance Committee has not been meeting and it needs to. Ann Gruenberg reported to the board that there would be new policies at the next meeting for their approval. Maryellen Donnelly reported to the board on the status of the solar panels and their installation on the school. Joan Fox asked for guidance in her role as EASTCONN representative. Ann Gruenberg reported to the board on CABE’s upcoming events.**
12. **Next Agenda Planning**
- a. Budget
 - b. Policies
 - c. Accepting of Catherine Wade’s Recognition
13. **Audience for Staff/Citizens – None**
14. **Adjournment – Joan Fox moved to adjourn at 8:29 pm. Ann Gruenberg seconded the motion and all were in favor.**

Respectfully Submitted By:

Rachel Linkkila
12/19/14