

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
MEETING MINUTES  
WEDNESDAY, SEPTEMBER 23, 2015  
7:00 PM

**HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

Board Chair John Burnham called the meeting to order at 7:05pm. Members present were Maryellen Donnelly, Rose Bisson, Ann Gruenberg, Mark Becker, Joan Fox, Peter Smat, Lisa Siegmund and Wesley Wilcox. Also present were Principal Elise Guari and Business Coordinator Sally Lehoux.

1. **Audience for staff and citizens** - None
2. **Written communications to board** – John Burnham read Principal Elise Guari’s resignation letter.
3. **Approval of Minutes 8-26-15** – Ann Gruenberg moved to approve the minutes of August 26, 2015. Rose Bisson seconded and it passed with one abstention from Lisa Siegmund.
4. **Superintendent Report/Recommendations**
  - a. **Financials** – (*A copy of the financials were distributed.*)
  - b. **Receipt of \$16,108 reap grant for 2015-16 for magnet tuition and \$5,402 for server**
  - c. **Principal search process** – John Burnham informed the board of the steps that Superintendent Dr. Corinne Berglund had taken in the search process.
  - d. **EASTCONN coaching: systems of professional learning** – Principal Guari informed the board of the workshops that are going to take place thru to January.
5. **Principal report** - (*A copy of the Principal's Monthly Board of Education Update 9/23/15 was distributed*) Principal Guari reviewed the Monthly Board of Education Update.
6. **Discuss and act on principal resignation** – Rose Bisson moved to accept with regrets and appreciation Principal Elise Guari’s resignation. Peter Smat seconded and it passed unanimously.
7. **Discussion of superintendent search process** – John Burnham opened up a discussion on ideas for a search process for a superintendent.
8. **Additions to the agenda** – Lisa Siegmund moved to add approval of September 1, 2015 minutes to the agenda. Rose Bisson seconded and it passed unanimously.
9. **Approval of Minutes 9-1-15** – Mark Becker moved to approve the minutes of September 1, 2015. Peter Smat seconded and it passed with one abstention from Lisa Siegmund.
10. **Standing and AD HOC committees or liaison reports/recommendations**
  - a. **Tri town study committee 9/16/15** – John Burnham said the four boards have met and set up committees to gather information.
  - b. **Communications - fall newsletter** –Joan Fox reported on the Newsletter. John Burnham said he will be writing the opening letter for the newsletter and wondered if members had any ideas on things that he should include.
  - c. **Finance** – Rose Bisson said the committee had met. She also said they would like approval to look into the cost of air conditioning for the school and for fixing the cracks in the pavement as part of the 5 year plan.
11. **Next agenda planning**
  - a. **Four Board Minutes**
  - b. **Superintendent Search Process**
  - c. **Principal Search**
12. **Audience for staff/citizens** – Kathy Donahue asked about including the Principal report in the minutes instead of having to request the document.
13. **Adjournment** – Ann Gruenberg moved to adjourn the meeting at 8:02pm. Mark Becker seconded and it passed unanimously.

Respectfully Submitted By:

Rachel Linkkila

9-28-15

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent’s Office.