

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
**MEETING MINUTES**  
**WEDNESDAY, May 27, 2015**  
**7:00 PM**

**HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER**

Board chair John Burnham called the meeting to order at 7:02pm. Members present were Maryellen Donnelly, Rose Bisson, Peter Smat, Ann Gruenberg, Mark Becker, Lisa Sigmund and Wesley Wilcox at 7:18pm. Also present were Superintendent Dr. Corinne Berglund, Principal Elise Guari and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** – Dayna McDermott and Jimmy Hollaran spoke to the tri-town study. Kathy Donahue spoke about the tri-town study and provided a copy of the Scotland Board of Education meeting minutes. Linda Sanchini read a letter to the board from the Hampton Education Association. Richard Leblanc brought a concern he had to the board.
2. **Written Communications To Board** – John Burnham informed the board of an email that the Chair of the Scotland Board of Education had sent him looking for a date and time to set up a meeting with the three different towns' boards of education. He also conveyed an email conversation he had with the Hampton Education Association concerning retirement incentives.
3. **Approval of Minutes**
  - a. **Approval of 4-22-15** – *(Copy of minutes for 4-22-15 were distributed.)* **Rose Bisson moved to approve the minutes of 4-22-15. Peter Smat seconded and it passed with the following vote: Yes: John Burnham, Maryellen Donnelly, Rose Bisson, Peter Smat, Ann Gruenberg and Wesley Wilcox. Abstained: Mark Becker, Lisa Sigmund and Joan Fox**
  - b. **Approval of 5-18-15** – *(Copy of minutes for 5-18-15 were distributed.)* **Rose Bisson moved to approve the minutes of 5-18-15. Peter Smat seconded and it passed with the following vote: Yes: John Burnham, Maryellen Donnelly, Rose Bisson, Peter Smat, Ann Gruenberg and Wesley Wilcox. Abstained: Mark Becker, Lisa Sigmund and Joan Fox**
  - c. **Approval of 5-20-15** – *(Copy of minutes for 5-20-15 were distributed.)* **Rose Bisson moved to approve the minutes of 5-20-15. Peter Smat seconded and it passed with the following vote: John Burnham, Maryellen Donnelly, Rose Bisson, Peter Smat, Ann Gruenberg and Wesley Wilcox. Abstained: Mark Becker, Lisa Sigmund and Joan Fox**
4. **Superintendent Reports/Recommendations**
  - a. **Financials** – It was reported that financials are on track.
  - b. **Insurance Enrollment Update** – It was reported that all eligible staff members are enrolled.
  - c. **May 11 Informational Meeting on 2015-16 Grade Alignment** – It was reported that there was a good number in attendance at this meeting.
  - d. **May 21 Referendum** – The referendum passed.
  - e. **Collective Bargaining Contract and Negotiation Dates** – Reminder to the board that this is coming up so that they can allocate time and members.
5. **Principal Report** – *(A copy of the Principal's Monthly Board of Education Update 5/27/15 was distributed)* Principal Guari reviewed the Monthly Board of Education Update. She also gave the board a copy of a letter that the Hampton Education Association received informing them they had received a \$300.00 check for a grant they had applied for in regards to the Senior Luncheon outreach program.
6. **Rose Bisson moved to add Additions to the Agenda to the agenda. Maryellen Donnelly seconded the motion and it passed unanimously.**
7. **Additions to the Agenda** – Maryellen moved to add HEA's request to discuss grade reconfiguration to the agenda. Lisa Sigmund seconded it and it passed unanimously. Joan Fox moved to add retirement incentives to the agenda. Ann Gruenberg seconded and it passed unanimously.
  - a. **HEA's request to discuss grade reconfiguration** – The board discussed the communication on reconfiguration they had received from HEA. **Maryellen Donnelly moved to create an AD HOC**

**Committee for the ongoing review of Program and Instruction. Rose Bisson seconded and it passed unanimously.**

- b. Retirement Incentives** – Board discussed retirement incentives. John Burnham opened up the discussion to the audience. Kathy Donahue spoke on the topic. **Maryellen Donnelly moved to make a special meeting. Wesley Wilcox seconded it and it did not carry with the following vote:**  
**Yes: Joan Fox, Maryellen Donnelly, Wesley Wilcox and Peter Smat**  
**No: Mark Becker, Lisa Sigmund, Rose Bisson and John Burnham**  
**Abstain: Ann Gruenberg**
- 8. 2015-2016 School Readiness Grant and Idea Grant – Authorize Superintendent to file on Board’s behalf – Maryellen Donnelly moved to authorize the superintendent to file the 2015-2016 School Readiness Grant and Idea Grant on behalf of the board. Peter Smat seconded the motion and it passed with the following vote:**  
**Yes: Joan Fox, Maryellen Donnelly, Wesley Wilcox, Peter Smat, Mark Becker, Lisa Sigmund, John Burnham and Ann Gruenberg.**  
**Abstain: Rose Bisson**
- 9. Board Committee Assignments and Negotiation Team Members** – John Burnham appointed Mark Becker to the Finance Committee.
- 10. Unexpended Funds Account – Discuss Possible Creation** – No action taken at this time.
- 11. Standing and AD HOC Committees and Liaison Reports/Recommendations**
  - a. Communications** – The newsletter has gone out.
  - b. Shared Services** – Nothing at this time.
  - c. Tri Town Study** – Will be scheduling a meeting where all three town’s Board of Education can meet.
  - d. Policy** – Ann Gruenberg updated the board.
  - e. Finance** – Nothing at this time.
  - f. CABE** – Ann Gruenberg informed the board that legislative wrap up is on June 9, 2015.
- 12. Next Agenda Planning**
  - a.** Charge and Membership of new AD HOC Committee
  - b.** Board Goals
  - c.** Recording Meetings
  - d.** Teacher Negotiations
- 13. Audience for Staff/Citizens** – Kathy Donahue spoke to the board about recording meetings. Linda Sanchini addressed the board.
- 14. Superintendent Appointment – Possible Executive Session for Related Discussion** – **Mark Becker moved to enter executive session for discussion concerning the appointment, employment, performance, or evaluation of a public officer or employee at 8:50pm. Rose seconded the motion and it passed unanimously. Dr. Berglund was invited to attend the executive session.** Entered back into public session at 9:33pm. Rose Bisson made a motion to extend the contract with Dr. Berglund to be Superintendent of Hampton Elementary School District at a rate of pay of \$612 per day to average 1.5 days per week from July 1, 2105 to June 30, 2016. Joan Fox seconded the motion, which passed unanimously.
- 15. Adjournment** – **Joan Fox moved to adjourn the meeting at 9:37pm, seconded by Mark Becker. The motion passed unanimously.**

Respectfully Submitted By:  
Rachel Linkkila  
6-1-15

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent’s Office.