

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING AGENDA
WEDNESDAY, OCTOBER 26, 2016
7:00 PM
HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

1. CALL TO ORDER
2. INTRODUCTION OF OUR NEWLY HIRED SCHOOL COUNCILOR MRS. LAURA SOREL
3. AUDIENCE FOR STAFF AND CITIZENS
4. WRITTEN COMMUNICATIONS TO BOARD
5. APPROVAL OF MINUTES: 9/21/16 AND 9/28/16
6. SUPERINTENDENT REPORTS/RECOMMENDATIONS (PLEASE SEE ATTACHED)
 - PRESENTATION: Academic Programing Report
 - PRESENTATION: Snow Removal Report
 - PRESENTATION: Food Service Options
 - PRESENTATION: Generator Replacement / Continued Usefulness
 - PRESENTATION: Goal #1: Review of Policy Implementation as requires of Office of Superintendent per current policy. **(ATTACHED AS SEPARATE PDF)**
7. PRINCIPAL REPORTS
 - PRESENTATION: Student Testing Results
8. DISCUSSION AND POSSIBLE ACTION ON CHANGE OF STEP RATE FOR EMPLOYEE FROM STEP 1 MA TO STEP 2 MA BASED ON HEA'S COMMUNICATION WITH SUPERINTENDENT
9. HAMPTON ELEMENTARY SCHOOL NON-RECURRING FUND DISCUSSION
10. DISCUSSION ON GRADE 7 & 8 PROGRAM NEEDS – ACADEMIC / ENVIRONMENTAL/ STAFF
11. COMMITTEE AND REPRESENTATIVE REPORTS/RECOMMENDATIONS:
 - a. BOARD COMMITTES
 - COMMUNICATIONS
 - FINANCE & OPERATIONS
 - POLICIES
 - b. AD HOC COMMITTES
 - REPORT FROM ADDITION / WITHDRAWL COMMITTEE
 - c. LIAISON REPORTS
 - CABE
 - EASTCONN
12. ADDITIONS TO THE AGENDA
13. AUDIENCE FOR CITIZENS
14. NEXT AGENDA PLANNING
15. ADJOURNMENT

PLEASE NOTE:

Board of Education meetings are meetings held in public and are not open hearings. Citizen comments are welcomed during the audience participation sections of the agenda. Any citizen may appear before the Board to express his/her opinion concerning the educational program of the district. Persons wishing to address the Board should give their names and addresses. The public is advised that any comments or statements prohibited under board policy or bylaw will not be allowed. The Board may limit the time allowed for comment. The Board may also, at its discretion, accept comments from the audience during discussion of agenda items.

Action may be taken on any item listed or added to the agenda.

BOARD MEMBERS PLEASE EMAIL OR CALL THE SUPERINTENDENT'S OFFICE AT 860-455-2267 IF YOU CANNOT ATTEND

Monthly Superintendent's Report
Status of
Hampton Elementary School Reported by:
Dr. Frank Olah
October 26, 2016
Prepared: 10/19/16

General Comments and reflections:

This has been a very busy month from an administration perspective with a number of issues which we have had to address. The most pressing is the current adjustments being made to our current 5/6 class structure which has been seen as not fully meeting the Board's goals of a flexible and dynamic 5/6 grouping process that will insure that our students receive their full compliment of science and social studies curriculum requirements. This issue has been reviewed and addressed by the Board in their Special Meeting held on 10/12/16. (**See attached** summary statement of the Board's directive to the administration as written by Dr. Olah and reviewed by the Board's chair)

General maintenance concerns:

Emergency Generator: As of the writing of this report, an inspection of the current generator by a member of the public as requested at the September 28th meeting has not yet been completed, therefore no further action has been taken on this issue.

Other building concerns have developed:

The **wooden playscape** has been closed until it can be inspected by a risk manager from our insurance carrier and the inspection is scheduled for 12/6/16.

The **oil tank** is an in ground tank that is currently 25 years old. We have contacted our oil supplier and they have given us the name of an inspection firm to confirm that the tank is not leaking any contaminants into the soil. ATS Environmental has given an inspection price of \$1,200. The State of Connecticut does require periodic inspections. The town offices reported no paper work on any tank inspection here at school.

The **Water Supply Well** has been of concern for a number of years and it remains a concern that needs to be addressed since the school has only one water supply source and that source is positioned to close to the storm drains running off the pavement areas. At this time, this issue has not been addressed.

The **Lighting in the classrooms** have old lighting ballasts and these are now humming and a student with hearing issues. Since the ballasts are old, they are giving off a humming sound and we have made contact with various our Green Energy Committee for a remedy for this issue. At the writing of this report, no information, other than pricing, has been completed in order to develop a plan for the replacement of the ballasts and the installation of the new LED low energy consumption lighting.

Exterior door scraping and paintings has begun and this excellent weather will hopefully allow for all of the front doors to be painted before the cold weather arrives.

Movable Wall in classrooms 110-111 is currently so difficult to move as to render it not usable. We will further investigate what it would cost to repair or replace it.

Cafeteria tables are of concern after Mr. Nichols demonstrated that the latch mechanism comes unhinged and can cause the tables to unexpectedly move to their closed position. This seems to be caused by the old spring mechanisms that have lost their ability to hold the latch closed. The manufacturer of the table is no longer in business. We are still investigating if the tables can be repaired.

The **art room tables** were reported to be shaky and when they were inspected by Dr. Olah and Mr. Nichols, the legs were loose and even the table that was repaired had loose legs. We are investigating how we can strengthen those table legs.

Before and After School program by Carelot:

there are seven students enrolled and it is hoped that more families can take advantage of this program.

Sexual / Child abuse Training:

All staff have completed and received their online training from the CDF, a CDF trainer spoke to the faculty at the September faculty meeting and the report line phone number has been posted in the faculty/staff lounge, the main office next to the time cards.

Accounting department:

We have started the budgeting process for the 2017-2018 academic year. I ask that any citizen of Hampton email me with their budget recommendations and comments at: folah@hamtonschool.org. I will respond to each recommendation and email received.

General Recommendations:

The following reports have been prepared and are attached:

Policy Review for Superintendent's Goal #1

Report on the modifications that have been implemented in the grade 5/6

(Note: This report will be available at the Board meeting and is not attached)

Report (Preliminary) concerning the status of the building and state teaching certification requirements for adding grades 7 & 8 to our school

Superintendent's Work Schedule for November, 2016. The schedule will need to be changed because of the number of hours I have had to put into the operational issues that have had to be addressed. I anticipate the following schedule in November:

Tuesdays 8:00 to 2:00 & Thursdays 8:00 to 2:00. I will not work my regular 4 hours on Wednesdays. The Tuesday/Thursday format will allow me to be available to the town officials if they need to discuss various issues. In addition, November has fewer school days so the time requirements will be lessened.

Other:

I want to give a very warm “Shout Out” to **Amy Morin**, our Director of Food Services who found a really good deal on turkeys and she has started a wonderful response from the staff here at HES to see how we can celebrate our “Thanksgiving” spirit with our students and members of the town. Plans will be forthcoming.

Finally, there are few school districts who have had the loyalty of their support personnel as HES has enjoyed. **Phyllis Stensland** has been the rock of the school because she has been here working with students for 48 years! Everyone who has gone to school here, be they recent graduates or adults who have their own children and in some cases grandchildren attending school here have all experienced Phyllis Stensland’s presence, grace, and love of the kids here.

Phyllis has retired because it was what she “...needed to do.” A unique part of the history of HES has departed. She reported to me that she will be coming back between her travels so her special parking spot will remain hers for as long as she wishes. No one can fill her shoes and no one will fill her parking space!

We all love and respect her for her 48 years of being here to help those who were here on their life’s journey.

HES
“The Little Power House”