

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, FEBRUARY 24, 2016
7:00 PM
HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:05pm. Members present were Mark Becker, Richard LeBlanc, Lisa Siegmund, Ann Gruenberg, John Burnham and Stacie Ropka. Also present were Superintendent of Schools Dr. Corinne Berglund, Principal Andrea Lavery and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** – Susan Lovegreen would like to see no more cuts to the budget. Perry Matchinis would like to see a flat Board of Education budget. Dayna McDermott spoke to the increase in the superintendent’s salary, the raises for non-certified staff and the combination of lower grades. Nick Brown spoke to the uncontrollable increase to certified staff salary and health insurance, causing cuts to take place in other areas of the budget in order for it to be a flat budget.
2. **Written Communications to Board** - None
3. **Approval of Minutes: 1-27-16 and 2-10-16** – Ann Gruenberg moved to approve January 27, 2016 minutes and February 10, 2016 minutes. Mark Becker seconded the motion. The January 27, 2016 minutes should be amended as follows: Mark Becker informed the board that his committee is working on creating a letter, instead of Mark Becker informed the board that his committee has met and they are working on putting a letter. The motion to approve the minutes, as amended, passed unanimously.
4. **Superintendent Report/Recommendations**
 - a. **Financials** – *(a revised copy of the draft budget was distributed)* Dr. Corinne Berglund noted that the budget is a flat budget.
 - b. **Health Insurance Meeting 2-24-16** – Dr. Corinne Berglund informed the board that they had a meeting that day and it looks as though the insurance increase is going to be less than anticipated.
 - c. **Tech Grant Approval from SDE Received** – Dr. Corinne Berglund informed the board that the school had been awarded \$10,000.00 from the tech grant and that money has already been taken out of the budget.
 - d. **Other** – Dr. Corinne Berglund informed the board of a radiator problem at the school.
5. **Principal Report** – *(a copy of the Principal’s monthly report was distributed)* Principal Andrea Lavery touched upon the report with the board.
6. **National School Lunch Program**
 - a. **Revise Authorized Signatures Change Form** – John Burnham moved to have Dr. Corinne Berglund remain as an authorized signer and add Principal Andrea Lavery. Lisa Sigmund seconded and it passed unanimously.
 - b. **Healthy Food Certification Statement** – Ann Gruenberg moved to comply with the Healthy Food Certification Statement. Mark Becker seconded and it passed unanimously.
 - c. **Mark Becker moved to charge \$3.55 for adult lunch effective March 3, 2016 and charge \$2.75 for student lunches effective August 31, 2016. It passed with one opposition from Richard LeBlanc.**
7. **Discussion and Possible Action On 2016-17 Budget** – *(a sheet containing changes to the draft budget was distributed.)* John Burnham shared changes that the finance committee had made to the budget.
8. **Superintendent Search** – Rose Bisson informed the board that one candidate will be recommend to the board for Superintendent.
9. **Standing and Ad Hoc Committees or Liaison Reports/ Recommendations**
 - a. **Committee Assignments** – Rose will be distributing a list of these.
 - b. **Reports** – John Burnham reported that the Finance and Operations Committee is going to be looking at the five-year plan next time they meet. Ann Gruenberg informed the board that the Policies Committee had met and they are meticulously going over the policies. She also reminded members the Day on the Hill is next Wednesday. Mark Becker informed the board the Program Committee had met and they discussed combination of grades.
10. **Four Board Discussion** – Ann Gruenberg commented on the commitment that people have had with this process. John Burnham reminded the board that they would need to get cost number together for a committee that he serves on.
11. **Additions to The Agenda** – Ann Gruenberg moved to add Special Meeting to the agenda. Lisa Sigmund seconded and it passed unanimously.
12. **Special Meeting** – The board agreed to meet for an executive session on March 2, 2016 at 6:30pm to meet the superintendent candidate and to meet with the lawyer. If March 2, 2016 did not work for the lawyer they would meet on March 16, 2016 at 6:30pm.
13. **Next Agenda Planning**
 - a. Policies
 - b. Budget
 - c. Four Board Discussion

- 14. Audience for Staff/Citizens** – Nick Brown questioned the board as to where the salary for the Special Education Director could be found in the budget. Dr. Corinne Berglund addressed this question and informed him under line 120. Nick Brown asked that the board look into repaving the parking lot as part of the five-year plan. He also informed the board that the Hampton/Chaplin Little League was looking into putting a baseball field at the school instead of a softball field. Perry Matchinis asked when they would have the MBR and Sally Lehoux addressed this question. Dayna McDermott stressed her concern about the small number of students that would be in second grade and wondered how the board planned on handling that.
- 15. Adjournment** – Mark Becker moved to adjourn the meeting at 8:30pm. John Burnham seconded it and it passed unanimously.

Respectfully Submitted by:
Rachel Linkkila
2-25-16

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

Copies of any documents distributed at meeting can be obtained by contacting Hampton Elementary School Superintendent's Office.