

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, OCTOBER 22, 2014
6:30 PM

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair John Burnham called the meeting to order at 6:37 pm. Members present were Maryellen Donnelly, Doug Stewart, Joan Fox, Rose Bisson, Ann Gruenberg, Lisa Siegmund and Stan Crawford. Also present were superintendent of schools Dr. Corinne Berglund, Principal Elise Guari, and business coordinator/administrative assistant Sally Lehoux.

John Burnham led a moment of silence in honor of Catherine Wade.

1. **Audience For Staff** – None
2. **Audience For Citizens** – Kathy Newcombe asked about the protocol involved when a Board of Education seat is vacated. She informed the board that the Republican Committee would like to offer the recommendation of Gay Wagner and Juan Arriola for the seat vacated by Catherine Wade. John Burnham spoke to the question. Dayna McDermott-Arriola touched on the Tri-town study and urged the board to keep the Hampton Elementary School open. Kathy Donahue spoke on the tri-town study also and the importance of preserving Hampton Elementary. Mark Becker thanked the PTO and the Communications Committee for the informative newsletter that was sent out.
3. **Written Communications To Board** – None
4. **Board of Education Vacancy** – John Burnham stated that there is no set policy concerning who needs to be contacted when a Board of Education seat becomes vacant, and that this might be something to look into in the future. Kathy Newcombe read a letter from Gay Wagner stating her intent to fill the vacant seat and her qualifications. Juan Arriola and Wesley Wilcox also informed the board of their intent to be on the board and their qualifications. **At 6:52 pm Stan Crawford moved to enter executive session for the purpose of discussion concerning the appointment of a public official. Rose Bisson seconded the motion and it passed unanimously. At 7:20 pm Wesley Wilcox was asked into the executive session. At 7:26 pm Wesley Wilcox left executive session. At 7:28 pm the meeting re-entered public session.** Rose Bisson fielded questions to the Board of Education candidate Juan Arriola and he responded to all of her questions. **At 7:35 pm Rose Bisson moved to re-enter executive session for the purpose of discussion concerning the appointment of a public official. Lisa Siegmund seconded the motion and it passed unanimously. At 7:50 pm the meeting re-entered public session. Doug Stewart moved to appoint Wesley Wilcox to the Board of Education. Rose Bisson seconded the motion and it passed unanimously.**
5. **Approval of Minutes: 09/24/14**
 - a. **Rose Bisson moved to accept the minutes of September 24, 2014.**
Lisa Siegmund seconded the motion and it passed with the following vote:
Yes: John Burnham, Rose Bisson, Maryellen Donnelly, Lisa Siegmund, Joan Fox, and Ann Gruenberg.
Abstain: Doug Stewart and Stan Crawford
6. **Superintendent Reports/Recommendations**
 - a. **Financials** – Dr. Berglund informed the board that they have received the \$22,500 tuition bill for the STEM magnet school for five students at \$4,500 per student. The budget had money allocated for only two students so she recommends that the remaining \$12,500 come from the REAP Grant that the school received.
 - b. **Transportation** – Dr. Berglund reported that the transportation is working out well and the transition was almost seamless. Principal Guari and Rose Bisson both spoke favorable to this.
 - c. **Other-** Dr. Berglund informed the board that she is writing to the public works department to thank them for the removal of the Juniper bushes from Hampton Elementary school.
7. **Principal Report**
 - a. **Upcoming Events** –
 - i. **October 30th PTO Halloween Happenings at HES**
 - ii. **November 10th – Professional Development Day – “Positive Interactions”**
 - iii. **November 11th – Veteran’s Day Observed**
 - iv. **November 18th – Science of Sound Presentation**
 - v. **November 20th & 21st – Early Release Parent Teacher Conferences**
 - vi. **November 26th Early Release Thanksgiving Break**
 - b. **Teacher Evaluation** – Principal Elise Guari informed the board that the Professional Educators Learning has been approved by the SDE after making the required edits to the plan. The Teacher Evaluation committee met and reviewed all of the edits made in preparation for the start of the school year on September 11, 2014. The staff will begin the implementation process outlined in the plan.
 - c. **Preschool Update** – The Preschool program is currently full and has 11 full day and 7 part day students enrolled. There is a waiting list of 3 students at this time. The Quality Enhancement Grant which comes through the School Readiness Grant is providing Hampton and Scotland with the funds to do school wide training on the book “Positive Interactions.” This training came to EASTCONN last year. Mrs. Stone and Mrs. Guari attended and thought it would

be worth doing with all of the staff and a parent night. They presented it to the Readiness Council and the council pursued this for the professional day in November.

- d. **Fire Prevention** – On October 7th the Hampton Fire Department sent volunteers to present Fire Safety to the students of HES. Many thanks to Dave Evans, Becky Lafontaine, Jake Berard, James Kilburn and Nick Neborsky for their time and expertise in helping our students to understand fire safety and prevention.
- e. **Curriculum Update** – The CT Audubon Society had a donation made by Ms. Lynn Burdick for the students at HES to attend a field trip to one of its sites during this school year. This gift allows HES to extend the science curriculum outside the walls of the classroom for the students. A representative from the Society was invited to speak to the faculty about the choices in activities for the upcoming school year. Principal Guari explained that this is such a wonderful gift for our students and looks forward to sharing the details throughout the school year.
- f. **Professional Development for October 14th** – The staff met for technology day. They worked to update their class webpage throughout some of this day. Additionally, they also trained on using the Learning Continuum on NWEA with the students' scores that were just gathered from their first round of MAP testing. This wonderful tool allows the teachers to get a class grouping of skills that students have mastered and have yet to master in order to make progress in their mastery. This is an upgraded tool that NWEA offers their schools that use the MAP testing. Maryellen Donnelly questioned how the students took the tests. Principal Guari informed her that the lower grades took the testing on the computers in the computer lab because they have the mouse attached to the computer and the upper grades did it on the I-Pads.
- g. **Enrollment** – As of October 1, 2014, 106 students were enrolled at HES. Maryellen Donnelly asked about the new lighting and solar panels that are set to be installed at HES. Principal Guari spoke on this and informed the board that about 95% of the new lighting has been installed and that the Solar Panels are at the school but not yet installed.

8. Action on Policies –

- a. **Rescind 4112.2 Personnel Certification** – Ann Gruenberg informed the board that the Policy Committee recommends that the board rescind the policy 4112.2 Personal Certification.
Ann Gruenberg moved to rescind the 411.2 Personnel Certification Policy. Rose Bisson seconded the motion and it passed unanimously.
- b. **Replace 6142.101 Student Nutrition and Physical Activity with revised policy and regulations** – Ann Gruenberg informed the board that the policy committee recommends that the board replace 6142.101 Student Nutrition and Physical Activity with the revised policy.
Ann Gruenberg moved to replace 6142.101 Student Nutrition and Physical Activity policy with the revised policy and regulations. Joan Fox seconded the motion. Principal Guari brought up the point that both options should probably be in the policy so that if they are no longer Healthy Food certified they would not need to change the policy. There was a short discussion on the matter. **Ann Gruenberg withdrew her motion to replace 6142.101 Student Nutrition and Physical Activity policy with the revised policy and regulation. Joan Fox withdrew her seconded and it was tabled to the next meeting for action.**

9. Addition to the Agenda – Stan Crawford moved to add Allocation of REAP Grant to pay for STEM tuition to the agenda. Rose Bisson seconded the motion and it was approved with the following vote:

Yes: John Burnham, Rose Bisson, Lisa Sigmund, Maryellen Donnelly, Doug Stewart, Stan Crawford, Ann Gruenberg
No: Joan Fox

10. Allocation of REAP Grant to pay for STEM tuition – Ann Gruenberg moved to allocate \$12,500 from the REAP Grant to pay for the STEM tuition not covered in the budget. Lisa Sigmund seconded it and it passed unanimously.

11. Committee and Representative Reports/Recommendations

- a. **CABE** – Ann Gruenberg reported on the meeting that occurred in Mystic. She urged board members to go to the upcoming convention and delegate assembly.
- b. **EASTCONN** – Nothing to report at this time.
- c. **Finance and Operations** – Nothing to report at this time.
- d. **Policies** – Ann Gruenberg presented to the board policies 2111 the Equal Opportunity policy and 2112 the Professional Development policy so that action can be taken at the next meeting.
- e. **Communications** – Joan Fox informed the board that the first of two newsletters was mailed out and she hope that they all received theirs. She also pointed out that Catherine Wade used to chair this committee with her so she was wondering if the board planned on putting another member on the committee with her. John Burnham spoke on this and said that he would be adding another member to the committee.
- f. **Shared Services** – John Burnham informed the board that he reached out to Chaplin, Scotland and RD11. Superintendent Berglund informed the board that she had also contacted them about shared maintenance and/or custodial services. It seemed as though they did not want to at this time.
- g. **Tri Town Study** – John Burnham touched on the study briefly.

12. Next Agenda Planning

- a. Appointment to the EASTCONN and Communication Committees
- b. Under the Policies Committee action on Policy 2111 Equal Opportunity and 2112 Professional Development
- c. Budget
- d. Under the Superintendents Report – RD11 October 1 enrollment.

13. **Audience for Staff/Citizens** – Cathy Donahue brought up that the board might look into sharing services with not only Chaplin, Scotland and RD11 but also with other surrounding towns such as Brooklyn, Pomfert and Canterbury. John Burnham spoke to this.
14. **Adjournment** – Ann Gruenberg moved to adjourn at 9:00pm. Joan Fox seconded the motion and all were in favor.

Respectfully Submitted By:
Rachel Linkkila
10-23-14